

DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION JOB OPPORTUNITY

ENVIRONMENTAL PROTECTION Maintainer 1 – (Two Openings)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Bureau of Natural Resources

Inland Fisheries Division

Quinebaug Valley Trout Hatchery, Plainfield, CT

Please note shift schedule - four days at 10 hours each day

Position # 1) Sunday (8:00 am – 6:00 pm)

Monday – Wednesday (10:30 am to 8:30 pm)

Position # 2) Wednesday - Friday (10:30 am to 8:30 pm)

Saturday (8:00 am - 6:00 pm)

Position#: #00107681 & #00107682

Type of Position: Full-time, Permanent

Annual Salary: \$34,098.00 PS -02 Step 1

Closing Date: April 18, 2014

Description of Duties:

Assists in performing tasks associated with the care, propagation and stocking of fish, including cleaning fish tanks, feeding fish, spawning fish, loading and distribution of fish statewide; assists in performing general maintenance tasks including but not limited to mowing lawns, raking, trash removal, cleaning restrooms, washing vehicles, brush cutting, transplanting, cutting and pruning; assists in performing semi-skilled maintenance tasks and/or construction work including but not limited to rough carpentry, painting, masonry, minor electrical, mechanical or plumbing repairs, etc.; may operate and make repairs on equipment and vehicles such as trucks, tractors, mowing machinery, power saws, boats and related equipment; may perform clerical duties of a very limited duration; performs related duties as required.

Knowledge, Skills and Abilities:

- Incumbents in this class should have basic technical knowledge of fish propagation and distribution.
- Basic skills in maintenance and routine manual work, mechanical and/or physical work in trade practices.
- Basic skills in operating and repairing small tools and mechanical equipment.
- Some knowledge of simple record keeping.
- Effective interpersonal and communication skills.
- Ability to follow instructions.

Special Requirement: Incumbents engaged in the operation of heavy equipment shall possess and retain the necessary current CDL license, permits and or certifications as required by Federal and State laws and regulations within the first six months of employment. Incumbents will be required to operate a motor vehicle and to possess and retain the appropriate current motor vehicle operator's license.

Incumbents in this class must be in good health and must have and retain sufficient physical strength, stamina, agility, visual and auditory acuity to effectively perform the duties of this class.

Incumbents will be required to lift at least fifty (50) pounds of materials for loading and/or distribution of fish and/or essential maintenance functions.

General Experience: Any experience and training that would provide the skills as noted.

Working Condition: Every 2-year the employee in this position will be included in the statewide shift and location bidding process per the NP-5 contract.

Employee may be exposed to some danger of injury working under varying weather conditions, lifting moderate weights and handling chemical solutions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

APPLICATION INSTRUCTIONS To be considered for this position, qualified candidates must submit a cover letter, resume, Application for Employment (<u>CT-HR-12 form</u>), and (note -current state employees must also provide a copy of his/her last two performance appraisals) to: <u>Incomplete packages will not be considered</u>.

Department of Energy and Environmental Protection Human Resources Division 79 Elm Street Hartford, CT 06106-5127 Attn: Angella Levy

> Telephone: (860) 424-3006 Fax: (860) 424-3896

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER.

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